



Kenley Airfield Friends Group

(formerly Friends of Kenley Airfield)

38a, Searchwood Road,
Warlingham, CR6 9BA

12 April 2009

Notes of the Inaugural Meeting of the Ordinary Committee held on 6 March 2009

Meeting held in the Portcullis Club, Victor Beamish Avenue, Kenley Aerodrome

1. The following were invited to the meeting:

Core Team approved at AGM:

Chris Baguley	Chair	Present
Mike Simpson	Secretary	Present
Carole Streeter	Treasurer	Present
Lesley West	Membership Secretary	Present
Steve O'Connell	Croydon Borough Councillor	Present
Hilary Turner	Tandridge District Councillor	Apology
Bob Warnock	City of London Commons	Present

Representatives of Organisations:

Caterham Hill Parish	Jean Hooper	Present
Caterham Valley Parish	no appointment	
Whyteleafe Parish	Celia Rudland	---
East Coulsdon Residents	no appointment	
Hartley Down Residents	Paul Eyres	---
Kenley Residents	Keith Inglis	Present
Old Coulsdon Residents	John Downs	Present
Surrey Hills Gliding Club	Adrian Hewlett	Present

Other Committee Volunteers:

Claire Baldock	Apology
Colin Burgess	---
Mike Rodwell	---
Chris Watts	Present

Others who have volunteered to help the Group were also invited to this inaugural meeting. The following attended or gave their apologies.

Jean Baguley	Present
Keith Chandler (615 Squadron)	Apology
Ken Raffield	Apology
Carl Roche	Present
Ken Sayers	Present
Ken Thomas	Present
Ronald Wellbrook	Apology

2. The Chair and other officers briefed those attending on the work that had been carried out in the name of the Group so far; current membership figures; the financial balance; the status of the appeal fund; and a summary of the position re planning situations.

3. The constitutional position of the Group and of the Committee was summarised. The Group is in transition from an unelected group of individuals to a traditional membership based organisation. The Inaugural Meeting of KAFG held last summer saw the beginning of this process and the building of a formal membership base. Work had started on the development of a Constitution that would meet the requirements of the Charity Commissioners and it was hoped to present this to the first AGM this coming summer. It is planned to propose Terms of Reference for the Committee at the same time and within the context of the Group Constitution. An initial draft for these Terms of Reference was circulated and follows here for the record.

“The Committee will meet between Annual General Meetings to consider and take decisions on major issues on behalf of the membership. Day to day executive decisions will be taken by the Officer Group.

Members of the Committee will provide close contact with key local organisations and bring individual expertise, experience, ideas and perspectives to the deliberations and activities of KAFG.

This involvement will enhance the democratic base and credibility of KAFG. This in turn will increase its strength and effectiveness.

Committee members will provide a base from which officer understudies and replacements can be appointed. It is intended that Committee members should play a prominent part in KAFG’s activities including, where necessary, taking the lead.”

4. The Chair and Bob Warnock explained proposals for a joint Working Group to plan and implement a Heritage Trail to include route signs, information boards, a map and supporting leaflet. There would be an information board at The Tribute. The Chair proposed that Robin Grainger and Ken Raffield should represent KAFG on this Working Group.
5. A Newsletter to all members is being progressed. This will also be sent to all other contacts with a view to attracting more members of the Group before the AGM. After this circulation subsequent newsletters would be for members only.
6. Future Meetings. A provisional date, 22nd June, has been arranged for the AGM. It was agreed that a working meeting of the Committee should be held before the AGM. A booking of the Portcullis Club for 19th May has since been made for this purpose.

Mike Simpson
Secretary, KAFG
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NB: One attendee has asked for contact details of all Committee Members to be circulated to the rest. Please let me know **if you do not wish** your contact details to be released to the other Committee members. I do not propose to release details of the other volunteers present at the inaugural meeting.